

## **Outer East Environmental sub-group minutes - 3<sup>rd</sup> July 2012**

### **1. Attendance & Apologies**

Attendance - Cllr Murray (chair), Cllr Dobson, Cllr P Grahame, Tom Smith (Env Services), Mike Holdsworth (AVH), Pete Mudge (SEAST),

Apologies – Cllr Wakefield and Cllr Mitchell, Steve Sheriffe (ENE Homes)

### **2. Minutes and matters arising of last meeting**

2.1 Agreed.

2.2 East End Park was clean for torch procession and committee hope these levels are maintained.

2.3 Dog fouling remains a problem in Garforth. CCTV should be utilised for identifying problems even if it cannot be used as evidence in court.

### **3. Service Level Agreement (2)**

3.1 Following discussion and amendments at the last meeting, SLA (2) is going to this afternoon's Area Committee for approval.

3.2 Litter Bin replacement. Where appropriate litter bins will be replaced and repaired. If there is any underspend it will be available for new bins.

3.3 If priorities change on SLA the discussion and decisions should be made by this sub group. It is important everyone works together and ward members' involvement is noted.

### **4.0 Key Performance Management**

4.1 Priority Areas: Streets will be recorded and appropriate door knocking will be undertaken to monitor satisfaction. This will be reappraised at a later date.

4.2 Ward based measures: Will be recorded on the approved schedule and this meeting will be updated.

Action: TS

4.3 Budget adherence: Hitting targets and sickness levels will be constantly monitored and summaries will be brought to this meeting.

Action: TS

- 4.4 Qualitative assessment: These provide ongoing reports on how things are going and will be reported to this meeting.

Action: TS

## 5.0 Other issues

- 5.1 It was agreed that a reappraisal should be undertaken of which agencies attend the meeting. Suggestions should be made at the September meeting.

Action: All

- 5.2 Aire Valley Homes are now using the Arena system SLA1 to monitor key service areas. This information is available to share with partners and show successes and items which need improving.

Action: MH

- 5.3 Litter picking on arterial traffic routes has progressed and staff have been trained in this otherwise dangerous work. Final checks will be undertaken with traffic management in August after which site visits will be carried out.

Action: TS

- 5.4.1 Cllr G asked for clarification of neighbourhood warden's involvement with projects identified by ward members. It is also important to highlight Ward members' leadership on such matters.

- 5.4.2 Wardens' priorities are in SLA and appraisals are underway at present. Wardens are being encouraged to undertake much more proactive work and the aim is to achieve 50% reactive and 50% proactive.

Action: TS

**Date of next meeting: 11 September 2012 at 3pm, Civic Hall, Leaders Boardroom.**